



**AQUASOURCE**

— ENERGY • ACTION • FREEDOM —

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**AQUASOURCE ALGAE GROUP Ltd**  
**POLICIES AND PROCEDURES**

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The purpose of these Policies and Procedures is to set out and define the rights and responsibilities of the AquaSource Group Company named on the Distributor Agreement (hereinafter referred to as “AquaSource” which, where the context admits, includes its parent and associated companies) and each independent Distributor (hereinafter referred to as “the Distributor”) and where the context so admits co-Distributors. These Policies and Procedures, together with the Distributor Agreement, and the Euro Business Programme (as amended from time to time) constitute the terms of the contract between AquaSource and the Distributor (“the Agreement”).

Each Distributor is recommended to read these Policies and Procedures carefully in order to understand and benefit from his/her rights and responsibilities as an AquaSource Distributor.

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## 1 DEFINITIONS

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The “Distributor Agreement” comprises the terms and conditions, completed and signed by each person wishing to become a Distributor, once accepted by AquaSource, incorporating the current versions of both the Policies and Procedures and the Euro Business Programme for the time being.

A “Distributor” is an individual, legal entity or another form of business that has signed a Distributor Agreement and been accepted by AquaSource as an AquaSource Distributor.

A “Co-Distributorship” is a joint activity where all participants are AquaSource Distributors operating as one Distributor position and with one Distributor identification number.

A Distributor’s “Downline” means all the distributors personally sponsored by that Distributor, all distributors personally sponsored by those personally sponsored distributors and all other distributors personally sponsored by distributors whose appointments can be traced back directly or indirectly to the Distributor down to, and including, those distributors who have not sponsored other distributors.

A Distributor’s “Upline” means the distributor who personally sponsored the Distributor, the distributor who personally sponsored that sponsoring distributor and including all distributors who themselves sponsored that distributor, directly and indirectly, up to, and including, the distributor who was originally sponsored directly by AquaSource.

A “Sponsor” means a Distributor who introduces to AquaSource a potential Distributor whose Distributor Agreement is subsequently accepted by AquaSource.

The AquaSource “Euro Business Programme” means the document(s) that set out the structure and qualification criteria pertaining to the various levels of commission payments for each country.

The “Registered Address” means the address stated on the Distributor Agreement by each party to the Application or the address as notified by one party to the other in writing.

In this document any reference to gender shall be interpreted as a reference to any gender, including neuter, according to the context.

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## 2 CODE OF ETHICS

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The Distributor undertakes to abide by the following code of ethics in conducting his/her AquaSource business and agrees:

- (i) To carry out all dealings with customers and other Distributors or potential Distributors to the highest standards of honesty and integrity.
- (ii) Not to make unjustified or malicious damaging or negative comments about AquaSource, fellow Distributors, AquaSource employees, AquaSource products, competitor companies, their products or employees.
- (iii) To make statements about AquaSource products that are consistent with those contained in current AquaSource publications or labels.
- (iv) To endeavour at all times to ensure customer satisfaction by accurately explaining the various AquaSource products and offering the best possible service.
- (v) To explain the AquaSource Euro Business Programme to potential Distributors as clearly, honestly and accurately as possible.
- (vi) In operating his/her downline to act at all times in a respectful and responsible manner to all people he/she encounters, irrespective of whether they are in his/her Downline or not.
- (vii) Not to knowingly attempt to persuade another Distributor’s customer or contact to join his/her Downline, or knowingly engage in any activity which could cause loss or damage to AquaSource or any of its Distributors.
- (viii) Not to attempt to further any other business interests whilst using any of the various AquaSource resources such as goodwill, literature, meetings etc.
- (ix) To familiarise himself/herself with and comply with, all laws, regulations and statutes applicable to any country in which he/she engages in AquaSource business.
- (x) To agree to abide at all times by the Policies and Procedures pertaining to the operation of his/her AquaSource business.

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## 3 STATUS AS AN AQUASOURCE DISTRIBUTOR

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### (i) RIGHTS OF AQUASOURCE DISTRIBUTORS

AquaSource grants to the Distributor in accordance with the terms of the Agreement the non-exclusive right to sell and promote AquaSource products and the AquaSource business opportunity. Distributorship is not granted for any exclusive territory or country. All Distributors conduct their AquaSource business in any country, provided that in the case of sponsoring conducted in countries outside the Distributor’s country of registration,

- a) AquaSource has established a formal corporate presence, or
- b) AquaSource has notified Distributors that the country in question is open as an AquaSource market, it being understood that all EU member states are open for this purpose until further notice.

## **(ii) OBLIGATIONS OF AQUASOURCE DISTRIBUTORS**

Distributors are independent contractors and are not, nor must they represent themselves as, employees, legal representatives, joint venture partners, or agents of AquaSource. Distributors must ensure that any personnel employed by a Distributor in the operation of his/her business do not represent themselves other than as employees of an independent Distributor. Distributors, as independent contractors, are entirely responsible for the manner in which they operate their business and for all expenses they incur in its operation. Apart from any stipulations specifically stated in the Distributor Agreement and/or these Policies and Procedures, AquaSource places no controls on the way in which the Distributor operates his/her AquaSource business or the amount of time and effort expended on the Distributor's business and accepts no financial liability whatsoever in respect thereof. If a Distributor is retailing AquaSource products in a country which is not open as an AquaSource market, he/she does so at his/her own risk and must familiarise him/herself with the legal and regulatory requirements of such market. AquaSource shall not be responsible for any liability, costs or penalties that may be incurred by the Distributor directly or indirectly arising from the sale of AquaSource products in that market.

It is the sole responsibility of the Distributor to maintain accounting and other fiscal records and to pay all necessary and relevant income, sales and other taxes and social security payments relating to their AquaSource business.

It is the responsibility of the Distributor to obtain all mandatory registrations with judicial or government authorities that are required for the conducting of the Distributor's business under the laws of the country of the Distributor's residence.

As an independent Distributor, each Distributor is responsible for the conduct of his own business (subject always to the obligations arising under the Agreement), to be responsible for his conduct towards other distributors, customers and the public, to maintain insurance in respect of any liabilities and risks, and to comply with all applicable laws relating to the conduct of his business, including the filing of returns with all relevant authorities, the disclosure of income and payment of taxes, the maintenance of data privacy, the employment of staff and otherwise.

## **(iii) AUTHORITY OF AQUASOURCE DISTRIBUTORS**

Distributors have no authority legally to bind AquaSource, its directors, officers or employees to any obligation whatsoever in relation to their business either directly or indirectly. In particular Distributors may not use the name of AquaSource or claim to act on behalf of AquaSource in order to secure credit, open a bank account, rent or lease business premises or equipment or engage in any form of agreements or transactions. Furthermore, Distributors have no authority to make representations or warranties on behalf of AquaSource and must at all times ensure that AquaSource is held harmless from any liability for any claims or legal actions which may arise out of the Distributor's business practices.

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## **4 ELIGIBILITY**

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In order to become a Distributor, it is necessary for a completed Distributor Agreement to be accepted by AquaSource, and for the Distributor to purchase a Distributor Business Kit. It is the responsibility of the prospective Distributor and the Sponsor to ensure that all the details of the Distributor and the Sponsor are correctly completed on the Distributor Agreement as AquaSource will not accept any responsibility for any errors caused by incorrect data on the Distributor Agreement. AquaSource reserves the right to refuse to accept any Distributor Agreement.

Applicants must be a minimum of 18 years of age and legally adult and competent to enter into contractual relations according to the laws of their country of residency.

AquaSource will not accept as Distributors the following:

- (i) AquaSource employees;
- (ii) Any family Members which shall mean in this context spouses, siblings, parents and children or other relatives by blood or marriage residing with an AquaSource employee or co-habitees residing with an AquaSource employee;
- (iii) A business in which an AquaSource employee participates or has an ownership interest or exercises management control over the business; or
- (iv) anyone who has ceased to be a distributor in the previous twelve months.

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## **5 SOLE PROPRIETORS, PARTNERSHIPS AND CORPORATE DISTRIBUTORSHIPS**

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### **(i) DISTRIBUTOR AGREEMENT**

If a Distributor Agreement is submitted by a sole proprietor or partnership using a business name or by a company, details of a contact person must be included on the Distributor Agreement. AquaSource will address all communications to that contact person, who must be authorised to enter into legally binding contracts on behalf of the business, partnership or company and that contact person must provide satisfactory documentary evidence to AquaSource of such authority. In the case of a partnership, all partners must sign the Distributor Agreement. If a Distributor Agreement is submitted by a business concern (being a sole trader or partnership) it must be correctly registered in the country of residence of the person who is named as the contact person if registration is required by the laws or regulations of that country.

### **(ii) INCORPORATION OF DISTRIBUTOR**

A corporate Distributor must be properly incorporated in accordance with the laws of its country of registration, with its registered office in the country of residence of the person who is the company contact. The Distributor Agreement must provide details of all shareholders, directors and officers of the company (if requested) as it is in the interests of AquaSource and other Distributors for AquaSource to know the identity of such people as they can influence the Distributor and a copy of the current records filed with the appropriate registry of companies or chamber of commerce in the country and/or locality of registration must be attached.

### **(iii) CHANGE TO BUSINESS OR CORPORATE STATUS**

In the event that a Distributor wishes to change his/her individual status to that of a business concern, the Distributor must supply AquaSource with appropriate documentation listing all owners, directors, shareholders, officers and partners involved in the business together with evidence that the nominated contact person for the prospective corporate/business Distributor is authorised to enter into legally binding contracts on behalf of the business. When submitting the change of status request, the Distributor must certify that no person with an interest in the business has had a Distributorship or an interest whether directly or indirectly within twelve (12) months prior to submission of the form except in the Distributorship that is requesting to change its status. To change status to a partnership, any non-Distributor partner must sign a Distributor Agreement.

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## **6 SPOUSES**

Spouses, co-habitees or (where appropriate) registered civil partners may be co-Distributors or where one spouse or civil partner is already a distributor may become a co-distributor but may not sponsor each other and must have the same sponsor, in order to prevent them from participating in separate downlines, generations or organisations. This restriction also applies to interlocking directorships or shareholdings that may exist in a business/Distributor relationship. If two existing Distributors marry or enter into a civil partnership, then they will be permitted to keep their respective Downlines.

In the event of a divorce between a married couple or dissolution of a civil partnership who share a Downline, the parties must send AquaSource written confirmation as to their wishes for the management of the business or, in the case of a dispute, a copy of a court order. If there is any question over the disposition of the Distributorship or the income from the Distributorship, AquaSource may suspend the Distributorship and hold commissions until agreement or an order from a court of competent jurisdiction resolves the dispute.

A Distributor may not resign his/her Distributorship in order for his/her spouse or civil partner to become a Distributor in another Distributor's Downline, irrespective of whether or not the spouse or civil partner was a co-Distributor. A Distributor may not resign and re-join using a different name.

A Distributor may not transfer his/her Distributorship to his/her spouse or civil partner except with the prior written consent of AquaSource and subject to payment by Distributor of a fee of €25.

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## **7 SPONSORING**

All Distributors have the right to sponsor other prospective Distributors. Each Distributor has the right to choose his/her own Sponsor. If two Distributors claim to be the Sponsor of the same new Distributor, AquaSource shall accept the first completed Distributor Agreement received by the AquaSource Office responsible for the country of the new Distributor's registration and residence in priority to any other Application.

AquaSource will not mediate disputes involving Sponsor designations.

A sponsoring Distributor is obliged to fairly and fully explain the Euro Business Programme to all prospective Distributors, ensuring that they stress the importance of retail sales, and that the degree of success is directly related to individual ability and effort.

A Sponsor is obliged to offer full support and training to the Distributors he/she has sponsored both in product sales and in sponsoring other Distributors. Sponsor must encourage Distributors to utilise AquaSource free online training. Distributors must maintain on-going personal contact with their network organisation, which involves such communication afforded by any appropriate and available means, e.g. newsletters, information sheets, personal discussions, telephone calls, seminars, social media and accompanying and encouraging individuals to participate in training seminars, etc.

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## **8 CHANGING SPONSORS**

Due to the structure of the Euro Business Programme, the movement of a Distributor from one Sponsor to another is highly impractical, affecting not just the original Sponsor, but also the Upline Distributors. Accordingly, AquaSource does not encourage this practice and the following conditions apply. In order to change Sponsor, a Distributor must resign his/her Distributorship in writing, leaving his/her entire Downline to roll up to his/her Upline and wait for a period of twelve (12) months from the date of resignation before submitting a Distributor Agreement to re-join under the new Sponsor. Upon re-signing, the Distributor will have the status of a new Distributor, with no rights to his/her previous Downline.

Any violation of the provisions of this paragraph may result in the termination of the Distributorships of all relevant Distributors involved. The soliciting of other Sponsors' Distributors is strictly forbidden.

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## **9 INTERNATIONAL SPONSORING**

AquaSource operates in several countries and allows Distributors to sponsor in such countries as are notified to Distributors from time to time as being open markets. It is possible for a Distributor to sponsor in these other countries only, subject to the following terms:

(i) New Distributors sponsored internationally must be registered in their country of residence and the appropriate Distributor Agreements should be obtained from AquaSource for each country in which the new Distributor is to operate. A Distributor who sponsors internationally will be responsible for making returns and payment of all applicable taxes in those countries, in addition to his/her country of residence, in relation to his/her AquaSource business.

(ii) A Distributor wishing to conduct an international business should obtain details of the requirements of the law and (if available from AquaSource) variations to the Policies and Procedures for the country in which he/she is conducting his/her AquaSource business. The Distributor undertakes to comply with the local law and the local variations to the Policies and Procedures for that country and will comprise part of the Distributor Agreement.

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## 10 PAYMENT FOR ORDERS

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Products are available to Distributors and recommended prices of the products for Distributors are set by AquaSource. They are subject to variation and Distributors will be informed with 14 days' notice by Newsletter, News Bulletin, e-mail or the AquaSource official website. All payments and prices are subject to currency fluctuations and AquaSource reserve the right to adjust prices to reflect such variations on a daily basis.

The method of payment may vary from country to country. Please check with the local AquaSource office from which you are purchasing products. AquaSource cannot guarantee receipt of cash payments made by post. Distributors may send cash at their own risk.

The charge for Postage and Packing will be clearly stated on the Order Form.

Distributors may direct their retail customers to the AquaSource office for the purpose of purchasing products but only at the recommended retail prices.

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## 11 ORDERING AND SHIPPING

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Orders must be sent or placed by such means as AquaSource may notify distributors from time to time, including: in person, mail, fax, telephone, online or by e-mail subject to AquaSource's confirmation of order by return e-mail.

Distributors must use the correct Order Form for the country in question.

Once an order has been shipped, AquaSource has no control over postal delivery times. Should an order not arrive AquaSource will replace the order at its discretion but shall not be responsible for any other loss or damage arising from non-delivery or late delivery.

Upon receipt of an order, if an item is found to be missing, Distributors must check the invoice before contacting AquaSource. The item may be missing or out of stock and will have been placed on back order.

Any item that may be temporarily out of stock will be indicated with the statement "the above item is on back order". Any back orders will be shipped to the address on the original Order Form. The item will be shipped as soon as it becomes available at no extra cost to the Distributor. The item will be paid for when the original order is taken. The volume amount for such an item will be calculated from the time of the original order.

Should an item be found to be missing from an order and the invoice does not state that the item in question is on back order, Distributors must inform AquaSource without delay and request a Shipping Discrepancy/Damage Claim Form which, upon receipt, should be completed and returned to AquaSource, which will replace the missing item.

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## 12 COMMISSION PAYMENTS

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In order to receive commissions, the Distributor must fulfil the qualification requirements set out in the Euro Business Programme. Distributors can request a detailed printed commission statement, which the Distributor understands and agrees will be charged at £5.00 in the UK or €5.00, or local currency equivalent and deducted each time a detailed commission statement is sent. All commissions due to co-Distributors or partnerships including spouses, co-habitees and registered civil partners will be paid to the person or account nominated in writing to AquaSource by the co-Distributors or partners.

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## 13 SET OFF

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AquaSource may at any time apply any part of any amount owing to the Distributor by AquaSource, including, but without limitation, commission payments, in or towards satisfaction of any debt or monies owing by the Distributor to AquaSource. Any such set off shall be notified to the Distributor by AquaSource in writing upon the exercise of the right of set off.

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## 14 DOWNLINE INFORMATION PRINTOUTS

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A "Downline Report" contains details of the Distributor's Downline and is available only in the back office.

Downline Reports contain valuable and confidential information, which is and remains the property of AquaSource. The Distributor agrees that he /she will not use or disclose, or permit the use or disclosure of such information, or any other confidential information made available by AquaSource to the Distributor, in whole or part directly or indirectly to any third party and agrees to use it solely and exclusively for the benefit of his/her AquaSource Distributorship. The Distributor and AquaSource agree that such confidential information is of great value to AquaSource and would not be made available to the Distributor in the absence of such confidentiality agreement.

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## 15 TAXES

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The Distributor is an independent contractor who carries out an independent business activity consisting of the purchase and re-sale of products to clients. Distributors are not employees of AquaSource. AquaSource therefore does not withhold any social security, national health insurance, unemployment fund or income taxes, etc., from commission payments. Distributors are responsible for filing their own tax returns and making all necessary payments in respect of the same, and AquaSource recommends that they seek independent advice from a suitably qualified accountant.

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## 16 SALES TAX

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AquaSource products and sales aids may be subject to government taxes in the various countries including but not limited to VAT and other sales taxes.

If a Distributor is VAT (or other applicable sales tax) registered or becomes registered for VAT (or other applicable sales tax) he/she must send copies of his/her certificate of Registration to AquaSource with his/her Distributor Agreement or if registered subsequently within (fourteen) 14 days of such registration taking effect. If Distributors are VAT (or other applicable sales tax) registered they are responsible for their own VAT (or other applicable sales tax) Returns in accordance with the VAT or sales tax legislation applicable in their country of residence or any other country in which there are operating their AquaSource business.

AquaSource may at its option either:

- (i) Produce a commission statement in the form of a self-billing invoice including any VAT (or other applicable sales tax) that is due; or
- (ii) Require Distributors who are registered for VAT to issue to AquaSource VAT invoices for any commission. Such invoices shall be issued and delivered to AquaSource within 5 days from the day when the commission statement for the relevant month is delivered to the Distributor. Each VAT invoice so issued shall be in form consistent with all requirements of the VAT or other sales tax legislation applicable.

If the Distributor, having been registered, becomes de-registered voluntarily or otherwise for VAT (or other sales tax) he/she shall notify AquaSource in writing of the fact of such de-registration within fourteen (14) days of the de-registration taking effect. If AquaSource is obliged or liable to make any payment of VAT (or other sales tax) to any relevant tax authorities as a result of the failure of the Distributor to notify AquaSource of de-registration for VAT (or other sales tax) then the Distributor acknowledges and agrees that AquaSource shall be entitled to recover from him/her the amount of such VAT (or other applicable sales tax) by deduction from the Distributor's account with AquaSource or by any other means available to AquaSource from time to time.

The Distributor shall hold AquaSource harmless and shall indemnify AquaSource for any damages or losses, including but not limited to any additionally assessed VAT and interest thereon, amounts of VAT disallowed for deduction or interest thereon, penalties or fines, incurred as a result of the Distributor's failure to comply with any obligation under the relevant country VAT legislation including any obligation for issuance of VAT invoices, for filing returns or other documents or making payments related to VAT.

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## 17 PROPRIETARY MATERIALS AND TRADEMARKS

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AquaSource produces a range of sales aids including, without limitation, literature, audios, tapes, videos, electronic media, etc. which it makes available to its Distributors. The copyright in such sales aids is the property of AquaSource Algae Group Ltd. and is licensed to the AquaSource Group Company issuing the sales aids to Distributors in each country. Distributors must comply with the following conditions when using sales aids:

- (i) All AquaSource proprietary materials, including (without limitation) trade names, trademarks, designs, logos, symbols, colour schemes, text, pictures, registered or unregistered, whether in the form of printed matter, audio-visual, electronic data, or any other media, which are the property of AquaSource Algae Group Ltd, may not be reproduced in whole or in part by Distributors or any other person or concern without prior authorisation by AquaSource, in writing. The granting of such authorisation should not be anticipated by Distributors as, save as permitted by the Agreement, permission to reproduce proprietary materials is only given in exceptional circumstances;
- (ii) Distributors are not permitted to use copies of AquaSource proprietary materials, save as permitted by the Agreement or by written permission of AquaSource;
- (iii) Distributors may not publish, sell or distribute materials that do not originate from AquaSource, but which imply or suggest that they do;
- (iv) AquaSource does not permit Distributors to use either its name or any of its other trademarks as part of their own Distributorship names, or otherwise imply that they are employees, agents or joint venture partners. Any use of the AquaSource name in connection with a Distributor must make clear that he/she is an independent Distributor of AquaSource;
- (v) Distributor business cards must indicate that the Distributor is an AquaSource independent Distributor. If Distributor business cards or other stationery include items which are protected by AquaSource copyright or trademarks, their use is subject to prior written approval of AquaSource, which AquaSource may withdraw or make subject to conditions at any time.
- (vi) Save as provided above, the Distributor shall have no rights in respect of the trademarks or other trade names used by AquaSource and he shall not acquire any rights in respect of the same. The Distributor shall promptly and fully notify AquaSource upon becoming aware of any actual or threatened infringement of the trademarks, or any other intellectual property of AquaSource, or its associated companies, or any claim that the same infringes any third party's rights. At the request and expense of AquaSource the Distributor shall assist AquaSource in taking or resisting any proceedings in relation to such infringement or claim.
- (vii) Any breach by the Distributor of this clause 17 may be considered by AquaSource to be a material breach of the Agreement to which the Conciliation procedure under clause 33 below is not applicable and entitling AquaSource to proceed immediately to termination as provided in the Agreement.

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## 18 MEDIA

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Distributor may, subject to the prior written permission of AquaSource, speak about AquaSource products to newspapers, magazines, on television, radio or other media but may not speak on behalf of AquaSource and must at all times make clear that he/she is an independent AquaSource Distributor and not an employee or corporate representative of AquaSource.

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## 19 RETAIL OUTLETS

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A person who owns or operates a retail outlet or shop may become an AquaSource distributor and may display AquaSource products at his/her retail premises but may not effect any sales of AquaSource products at those premises.

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## 20 WEBSITES

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AquaSource makes available to Distributors a website (“Authorised Personal Website”) that can be used by Distributors as their personal home page for the promotion of their AquaSource business and shall be their only website for that purpose to the exclusion of all other websites. AquaSource does not permit alteration, addition or deletion of material on Distributor’s Authorised Personal Website except the Distributor’s personal contact information and personal greeting. Distributors may not add, delete or modify or attempt to do the same to their Authorised Personal Website.

- (i) Distributors are not permitted
  - (a) to use any AquaSource proprietary materials, including (without limitation) trade names, trademarks, designs, logos, symbols, colour schemes, text, pictures, registered or unregistered, whether in the form of printed matter, audio-visual, electronic data, or any other media except in accordance with the Agreement or with AquaSource’s prior written consent; or
  - (b) to advertise on any electronic media, including but not limited to the Internet, other than in accordance with the Agreement or with AquaSource’s prior written consent
- (ii) Distributors may not
  - (a) use their Authorised Personal Website for any purpose other than the promotion of AquaSource Products or the AquaSource Business Opportunity.
  - (b) send unsolicited emails (“SPAM”) containing any reference or link, expressed or implied, to AquaSource, its Products, its Business Opportunity or its websites, or those of any of its associated companies.
  - (c) use any unlawful means to promote their distributorship.
- (iii) If at any time the Distributor ceases to be an AquaSource Distributor for whatever reason the Distributor’s website will be removed from the public domain by AquaSource.

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## 21 SOCIAL MEDIA

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Social Media is any computer-mediated tool that allows people to create, share or exchange information, career benefits, ideas, pictures, videos, etc. through virtual communities and/or computer networks.

These virtual communities and/or networks are known by many trade names, including, but not limited to, the following: Facebook<sup>®</sup>, LinkedIn<sup>®</sup>, Google+<sup>®</sup>, Reddit<sup>®</sup>, Pinterest<sup>®</sup>, Twitter<sup>®</sup>, Instagram<sup>®</sup>, Snapchat<sup>®</sup>, YouTube<sup>®</sup> and Periscope<sup>®</sup>, and participation in a blog and wiki page or similar media.

The use on Social Media of any AquaSource trademark-protected or copyright-protected material, including but not limited to trade names, logos, artwork, and anything that is similar to AquaSource trademark-protected or copyright-protected material, shall be subject at all times to the general requirement that such use be specifically approved in writing by the AquaSource Compliance Officer via marketing@aquasource.net.

Any use on Social Media of trademark-protected or copyright-protected material must identify the Distributor boldly, clearly and prominently as an independent Distributor of AquaSource. When included in listings of any kind, Distributor’s Social Media user profile must appear under the most appropriate topical heading available through the Social Media provider. The Distributor must identify himself as an independent Distributor rather than as “AquaSource” or anything that could cause consumers to believe that the Distributor is the corporate office or anything other than an independent Distributor.

Where available, such listings can appear only in “Independent Distributor,” “Independent Contractor” or “Distributor” categories, and the use on Social Media of any trademark-protected or copyright-protected material shall be specifically limited as follows:

1. Prohibited Uses
  - a. Trademark-protected or copyright material shall not be used as any part of a user profile, user name, topic identifier, subject identifier or any other means to identify the Distributor or the subject or topic matter of Distributor’s Social Media post and/or comment. This applies to any Social Media. All user profiles and/or user names must clearly state Independent Distributor of AquaSource, and include, whenever possible or practicable, the AquaSource independent distributor number.

The use of profile names and/or domain names or any other means to identify Distributor on Social Media accounts with names such as, AquaSource, AquaSource Products, AquaSource Official, @AquaSource, or similar, would all be prohibited uses of trademark-protected or copyright material.
  - b. Distributors may not place buttons, pop-up ads, banners or any other type of advertisement on any Social Media post and/or comment using trademark-protected or copyright-protected material, with the exception of AquaSource-provided graphics and artwork located in the Distributor Back Office.

- c. In respect of AquaSource, Distributors may not direct Social Media followers to any auction site or other website where sale of product is conducted on the Internet.
- d. In respect of AquaSource, Distributors may not in any way deliberately direct Social Media followers to unapproved websites or allow Social Media followers to be directed to unapproved websites using trademark-protected or copyright-protected material.
- e. Distributors are prohibited from posting or otherwise communicating in any manner, comment or material that, in the sole discretion of AquaSource, is harmful to the good name or reputation of AquaSource.
- f. In respect of AquaSource, Distributors are prohibited from using any trademarks, copyright-protected items or other intellectual property of any third party, including but not limited to trade names, logos, artwork and anything that is similar to a third party's trademark-protected or copyright-protected material.

## 2. Permitted Uses

- a. Trademark-protected or copyright-protected material may be used as part of the content of any Social Media post and/or comment if it is: (1) a Company-approved post (e.g. a "share" on Facebook of a Company post, a "retweet" on Twitter of a Company post, etc.); (2) specifically approved by AquaSource prior to posting and/or commenting (e.g. based upon Company distributed marketing materials); (3) provided to the Distributors by AquaSource as an approved Social Media tool referencing the product (e.g. available in the Back Office); or (4) a stock photo provided to the Distributors by AquaSource for use in marketing and development (e.g. available in the Back Office). Distributors may not modify Company-provided materials.
- b. Distributors shall ensure that all trademarks used are properly marked with the appropriate trademark notices. The appropriate statutory notice indicating registration of a mark is "®", so that statutory notice would appear, for example, as AquaSourceexample®. The appropriate common law notice indicating an unregistered mark is "TM", so the common law notice would appear, for example, as AquaSource Algaeexample™.
- c. Trademark-protected or copyright-protected material shall not be used by Distributors to register for any Social Media. For example, such material shall not be used as part of a user name, page name, group name or web address (URL).

## 3. Guidelines

If a Distributor participates in Social Media, the following guidelines are designed to protect Distributor and Company. These guidelines will assist Distributor when Distributor uses Social Media to promote his business and build customer loyalty.

### Use Your Real Identity

Always use your real identity and properly disclose that you are an independent Distributor of AquaSource. If a Social Media post and/or comment may lead to confusion about whether or not you are an independent distributor, please note on your post and/or comment, e.g., "I am an independent Distributor of AquaSource", "Not affiliated with or an employee of AquaSource", "#independentdistributor", "#distributorad", etc.

### Properly Disclose Advertisement Material

To avoid any claims of false or deceptive advertising, always disclose that your post and/or comment is an advertisement, e.g., "independent Distributor Advertisement", "#ad", "#advertisement", "#sponsored", etc.

### Do Not Make Any False Claims

- (i) Make accurate and truthful statements in Social Media posts and/or comments of products and services with respect to price, grade, quality, make, value, performance, quantity and availability.
- (ii) Do not make any deceptive, unlawful or unethical consumer recruiting practices in Social Media posts and/or comments.
- (iii) Do not make any statements, promises or testimonials which are likely to mislead consumers or prospective Distributors in Social Media posts and/or comments.
- (iv) Do not make any therapeutic or curative claims for products in Social Media posts and/or comments.
- (v) Do not make any claims in Social Media post and/or comments for any AquaSource products that are not contained in the official Company literature.

### Bind Only Yourself

Do not purport to commit AquaSource to do or not do any specific thing. Your position as an independent Distributor provides you with no authority to do so.

### Avoid Financial Disclosures and/or Earnings Representations

- (i) Do not comment or post any statements that disclose actual or implied financial performance or condition of AquaSource. Likewise, do not comment or post any statements that represent the actual or potential sales or earnings of Distributors. Also, do not make any statements that could be deemed a violation of federal or state securities laws such as disclosure of non-public information.
- (ii) Do not make any lifestyle claims regarding the benefits of an AquaSource independent Distributorship.

### Respect the Privacy of Others and Maintain Your Privacy

Do not ask other Distributors or third-parties for their login credentials and/or passwords to their Social Media accounts. Likewise, do not provide your login credentials and/or passwords to your Social Media accounts to other Distributors or third-parties.

### Avoid Malicious, Abusive, Threatening, Defamatory or False Statements

- (i) Social Media posts and/or comments should not be offensive or meant to harm someone's reputation, and should not create a hostile environment due to: age (40 and over); ancestry; colour; race; gender; gender identity; gender expression; genetic information; marital status; medical condition, including those related to pregnancy, childbirth, or breastfeeding; denial of family and medical care leave; mental disability; national origin; physical disability; religious creed; sex; sexual orientation; past, current or prospective service in the uniformed services; or any other categories protected under applicable law.
- (ii) Do not make any posts or comments that hold AquaSource or another AquaSource independent Distributor in a bad light or in a manner that may harm the reputation of AquaSource and its Distributors.

#### Common Sense Principles Should Always Apply

Understanding and implementing these rules is important, but the reality is that Distributor's own experiences with Social Media will demonstrate to the Distributor that the lines between public and private, personal and professional are often unclear or distorted. Should you engage in Social Media, you may be creating perceptions and opinions about Distributor and/or AquaSource without knowing or intending it, and, as such, always conduct your activities with common sense principles; be professional, be straight forward, be appropriate, add value to the social discourse.

#### Reporting Unethical and/or Unlawful Conduct

If a Distributor witnesses or sees something online that is potentially defamatory, maliciously false, unlawful and/or unethical conduct against AquaSource, AquaSource trademark-protected or copyright-protected material, and/or another AquaSource independent Distributor, please do not communicate or converse with the individual and please report such conduct to the AquaSource Compliance Officer immediately.

#### 4. AquaSource Monitoring

All Distributor Social Media posts and/or comments will be audited by AquaSource at any time. AquaSource reserves the right to require changes to, or deletion of any Social Media post and/or comments if the Company deems such action essential to protect the interests of AquaSource and its Distributors. If the Distributor fails to comply regarding such change and/or deletion requested, AquaSource reserves the right to suspend and/or terminate Distributor's AquaSource Distributorship. The Social Media Guide for Distributor Policies and Procedures is subject to change at the discretion of the AquaSource Compliance Officer.

This policy is not intended to restrict communications or actions protected or required by applicable law.

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## 22 ADVERTISING

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The Distributor must receive written approval from AquaSource prior to publication of any advertisements, editorials, promotional leaflets, circulars, etc., other than materials previously approved by AquaSource. Failure to comply with this paragraph may result in termination of the Distributorship.

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## 23 CLAIMS

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### (i) HEALTH CLAIMS

In promoting AquaSource products at any time or in any context, the Distributor may only use the AquaSource official website or official catalogues and other promotional materials provided by AquaSource.

When making any health claims, the Distributor must ensure that he/she only uses authorised health claims that are clearly indicated as such and that appear on the AquaSource official website or in official catalogues and other promotional materials provided by AquaSource.

### (ii) MEDICINAL CLAIMS

The Distributor must not make any medicinal claims whatsoever, and he/she must observe the national legislation and the guidance provided by the national competent authorities concerning medicinal claims in the countries where he/she is conducting business. The Distributor must also observe any variations to the AquaSource Policies and Procedures in the countries where he/she is conducting business, as the Policies and Procedures may vary by country.

### (iii) EARNINGS CLAIMS

A Distributor must not at any time or in any context exaggerate the earning potential that may result from the AquaSource business opportunity.

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## 24 MISREPRESENTATION

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Misrepresentation of AquaSource products and business opportunities is expressly forbidden. Activities that would constitute, in AquaSource's opinion, misrepresentation include, but are not limited to, the following:

- (i) Ascribing properties or values to products that are not contained in copyrighted AquaSource literature;
- (ii) Failing to make it clear to prospective Distributors that no payment is made merely for sponsoring new Distributors and that by becoming a Distributor there is no obligation to purchase product;
- (iii) Making claims as to income potential or the Euro Business Programme by using specific examples, geometric progression, or other means without at the same time pointing out that such potential earnings are not typical average earnings, being dependant on various individual factors, such as personal effort, timing, and other specific circumstances;

(iv) Selling AquaSource products in re-packaged or re-labelled form and/or under another name.

As independent contractors, Distributors are responsible for any consequences arising from any verbal or written statements relating to AquaSource or its products, which have neither been prepared nor specifically approved by AquaSource. Accordingly, the Distributor agrees to indemnify AquaSource and hold it harmless from any and all liability including judgments, damages, civil penalties, refunds, legal fees, and/or consequential loss which may be incurred by AquaSource as a result directly or indirectly of any unauthorised representations or advertising that they may make. All Distributors must further ensure that all of their customers are aware of and do not breach the terms of this paragraph.

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## 25 TELEPHONE LISTINGS

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Distributor's listings in telephone directories, including Yellow Pages, whether online or offline, may only be listed as follows:

AquaSource independent Distributors, Smith Jane & John

Address, Telephone Number

Or

Smith Jane & John

AquaSource independent Distributors, Address, Telephone Number

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## 26 ANSWERING SERVICES AND ANSWERING MACHINES AND E-MAIL

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It is essential that Distributors take care when answering telephone calls and e-mails, recording messages for telephone answering machines or arranging for a paid telephone answering service not to create any kind of impression whatsoever that a caller is in contact with an employee or agent of AquaSource, but rather an independent AquaSource Distributor.

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## 27 MEETINGS AND TRAININGS

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Whilst attendance at AquaSource meetings and trainings is considered to be very beneficial and therefore encouraged, there is no obligation for Distributors to attend.

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## 28 AQUASOURCE AND OTHER NETWORKING COMPANIES

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### (i) PARTICIPATION IN COMPETING NETWORK COMPANIES DURING AQUASOURCE DISTRIBUTORSHIP

AquaSource Distributors must not denigrate any other networking marketing company, products, opportunities or people in the development of their AquaSource Business.

AquaSource Products are selected and successfully marketed on the basis of their high quality and beneficial attributes. In the event that another company is marketing a similar product in competition with AquaSource, it is not in the interests of either AquaSource or the Distributor to denigrate that other company's products in any way whilst promoting AquaSource products.

Except as stated in these Policies and Procedures, AquaSource does not restrict the Distributor from being concurrently or subsequently engaged in any other direct selling or other business opportunities. However, in consideration of the granting of the Distributorship, the Distributor agrees that he/she shall not during the term of the Agreement

(a) take or encourage any action or statement the purpose or effect of which would be to interfere with the AquaSource contractual relationships with any other Distributors

(b) directly or indirectly contact, solicit, entice, sponsor or accept any Distributors into opportunities in marketing programmes of any company other than AquaSource; or

(c) persuade any Distributor to cease being a Distributor.

Any breach by the Distributor of this paragraph may be considered by AquaSource to be a material breach of the Agreement to which the Conciliation procedure under clause 33 below is not applicable and entitling AquaSource to proceed immediately to termination as provided in the Agreement.

### (ii) CROSS LINE SPONSORING

Cross line sponsoring is a term used throughout network marketing to refer to the practice whereby a Distributor of a network marketing company attempts to sponsor another Distributor from that company, whom he/she had not personally sponsored, into his Downline. AquaSource does not permit cross line sponsoring during the Agreement or for a period of ninety days after termination of the Agreement of that other Distributor, for whatever reason.

### (iii) POST TERMINATION PARTICIPATION IN OTHER NETWORKING COMPANIES

The Distributor agrees that for a period of ninety (90) days after the termination of his Agreement he/she shall not:

(a) take or encourage any action or statement the purpose or effect of which would be to interfere with the AquaSource contractual relationships with any other Distributors

(b) directly or indirectly contact, solicit, entice, sponsor or accept any Distributors into opportunities in marketing programmes of any company other than AquaSource; or

(c) persuade any Distributor to cease being a Distributor.

Should AquaSource discover at any material time that a Distributor or former Distributor has attempted to cross line sponsor contrary to paragraph (ii) above, or acts in breach of paragraph (iii) above, AquaSource will take all necessary steps to enforce the provisions of the Agreement, (which includes the Distributor Agreement and the Policies and Procedures) and in particular in accordance with paragraph 34 of these Policies and Procedures in this respect.

In the event that AquaSource suffers any loss as a result of the breach of this paragraph by the Distributor the Distributor agrees to indemnify AquaSource against all such loss damages and costs (including legal and other expenses).

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## 29 COMPANY ASSURANCE

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AquaSource guarantees the quality of any product which carries the AquaSource name and certifies that the products manufactured for it meet high standards of freshness and purity for customer use. We are confident that our consumers will find our products satisfactory in every way. However, if for any reason, a retail customer is not completely satisfied with any AquaSource product purchased from an AquaSource Distributor or from AquaSource direct, the customer may request a refund from the Distributor or from AquaSource (if the customer purchased direct from AquaSource) within 30 days from the date the customer receives the product. The customer will be instructed to return the unused portion of the product to the Distributor or to AquaSource (according to from whom the customer purchased the product). The Distributor must offer the customer a full credit toward the purchase of other AquaSource products or a full refund of the purchase price, as will AquaSource, in case of products purchased direct from AquaSource.

It is the responsibility of the Distributor to collect the defective product and return it to AquaSource within a further seven days for replacement to the Distributor.

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## 30 COMMUNICATION

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Distributors should initially contact their Upline to resolve queries. When contacting AquaSource either by telephone or in writing (e.g. by email) to assist the staff in dealing quickly and efficiently with queries, Distributors must quote their Distributorship number and give a daytime telephone number.

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## 31 TERM OF AGREEMENT

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The Agreement shall commence on acceptance of the Distributor Agreement by AquaSource issuing to the Distributor his/her ID Number. It shall continue unless otherwise terminated in accordance with these Policies and Procedures until 31 December in the calendar year of acceptance of the Agreement and thereafter will be renewed automatically for further one year periods by the Distributor (subject to acceptance by the Company) on its then applicable terms and conditions provided that the Company may give the Distributor 28 days' notice in writing to expire on the annual renewal date that it does not intend to renew the Distributor Agreement. In the event that the Distributor fails to purchase any product from AquaSource for a period of 12 months there will be no further automatic renewal. If the Distributor wishes to resume as a Distributor within twelve months of the expiry of such 12 month period he may do so but with the same sponsor as before. After the expiry of that twelve month period, the Distributor may apply to become a Distributor again with a different sponsor.

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## 32 CHANGE OF ADDRESS

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It is the Distributor's responsibility to inform AquaSource in writing of any change of address, telephone number(s) or email address. AquaSource reserves the right to charge a fee of €30.00 or equivalent in local currency, if a Distributor wishes to change his/her country of registration as an AquaSource Distributor. In any such event, he/she must advise AquaSource of his/her new address, complete and submit to AquaSource a Distributor Agreement for his/her new country of residence and provide to AquaSource evidence of his/her residential address in the form of a copy of a utility bill addressed to him/her.

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## 33 CONCILIATION

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On receipt of information/evidence of an alleged breach of the Agreement, AquaSource shall serve written notice to the Distributor, whereby AquaSource informs the Distributor of the nature of the alleged breach and the commencement of a conciliation procedure for resolving the disagreement.

The conciliation procedure shall be deemed as started on the next business day following dispatch of the above written notice ("conciliation commencement date"). The conciliation procedure may continue for a period of up to ninety (90) days starting from the conciliation commencement date. The conciliation procedure shall be conducted in accordance with the following rules:

- (1) From the conciliation commencement date, the performance of the Agreement by both parties is temporarily suspended, as follows:
  - (i) The Distributor must cease to act as an AquaSource Distributor. He/she must not order or purchase products and AquaSource is under no obligation to supply any products.
  - (ii) The Distributor ceases to be entitled to Distributorship benefits and to commission payments. Such benefits and entitlement to commission payments will cease to be calculated from the commencement of the volume month in which the conciliation commencement date occurred. In the event that any payments relating to this period have already been paid to the Distributor, he/she must refund them to AquaSource pending resolution of the dispute.
- (2) The Distributor may respond in writing to the allegations within ten days from date of receipt of the notice for the commencement of conciliation procedure but not later than fifteen days from the conciliation commencement date. Failure to respond within this period will be considered by AquaSource as admission of the alleged breach.
- (3) AquaSource will consider any timely response to the allegations in the light of the available information and conduct further inquiries and investigations, if necessary. AquaSource will inform the Distributor in writing of its final position on the alleged breach within a ninety-day period from the conciliation commencement date.
- (4) If AquaSource's final position is that the Distributor has breached the Agreement or the Policies and Procedures, subject to any appeal as provided below, AquaSource shall be entitled to terminate the Agreement as of the conciliation commencement date by a written notice to the Distributor.

- (5) AquaSource shall notify the Distributor in writing of any determination. The Distributor will then be allowed twenty-one (21) days in which to appeal the determination in writing to AquaSource. Appeals should be made to the Appeals Committee, which shall hear any such appeals once per calendar month. The Appeals Committee shall be comprised of two (2) Distributors (who are not in the upline or downline of the Distributor who is the subject of the appeal) and two (2) AquaSource Directors (or their appointees).
- (6) If AquaSource's final position is that the Distributor has not breached the Agreement, the performance of the Agreement shall be resumed immediately and the entitlements to benefits of Distributorship and commission payments will be reinstated with effect from the conciliation commencement date.

Neither party shall be entitled to seek compensation/indemnification from the other party for any damages and losses incurred by that party as a result of the temporary suspension of the performance of the Agreement.

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## 34 TERMINATION

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AquaSource or the Distributor may terminate the Agreement without penalty at any time in accordance with the terms of the Agreement by either party supplying fourteen (14) days' written notice of termination. On termination the right of a terminated Distributor to receive compensation from AquaSource ceases immediately. Further a terminated Distributor must cease to sponsor Distributors, using AquaSource promotional materials, trademarks, logos and representing him/herself as a Distributor or acting in any way which may be adverse to the business of AquaSource or its Distributors.

If AquaSource wishes to terminate the Agreement written notice shall be sent by recorded/registered post to the Distributor's Registered Address and correspondence address if applicable and it will be deemed to have been received on the next business day following dispatch, taking account of Saturdays, Sundays and Bank Holidays.

Should the written notice be delivered personally, then it will be deemed to have been received at the time of delivery; signature by or on behalf of the Distributor shall be conclusive evidence of delivery.

The Distributor must address any notice to AquaSource at its Registered Address in the country in which the Distributor is registered as a Distributor, marked for the attention of the General Manager. Such notice may be sent by recorded/registered post, facsimile transmission or personal delivery. From the date of termination of an Agreement, whether originating from AquaSource or the Distributor, a minimum period of twelve (12) months must elapse before the Distributor and/or his/her spouse co-habitee or registered civil partner (if applicable) may submit a Distributor Agreement to re-join AquaSource.

On termination either by the Distributor voluntarily or by AquaSource the existing Downline of the Distributorship moves up to the next upline Distributorship.

On termination of the Agreement for any reason the Distributor shall promptly, at the option of AquaSource, return or destroy any confidential information of AquaSource, and copies of the same on any media, and shall provide such evidence of destruction or return as AquaSource shall require.

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## 35 SALE OF DISTRIBUTORSHIP

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Distributorships together with or any rights ensuing there from may be sold subject to the prior written approval of AquaSource. Approval may be granted as long as in the opinion of AquaSource no Upline or Downline is disadvantaged. The Sponsor must be offered first refusal. Where the Distributorship is offered to the Sponsor the Sponsor must accept or decline the offer within seven (7) days of receiving full details. If the Sponsor does not accept the offer of sale the Distributorship may be sold to a non-Distributor who fulfils AquaSource's eligibility requirements. Before the sale of a Distributorship can be approved, written documentation must be sent to AquaSource from all parties concerned, together with a non-refundable fee of €50. Distributors who sell their AquaSource businesses must wait at least twelve (12) months before submitting a Distributor Agreement to re-join AquaSource.

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## 36 MULTIPLE DISTRIBUTORSHIPS

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No Distributor may own or part own or control directly or indirectly more than one Distributorship.

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## 37 DEATH AND INHERITANCE

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Upon the death of a Distributor, the rights and responsibilities of Distributorship may be bequeathed or inherited subject to AquaSource receiving officially documented validation of the rightful beneficiary(ies). The heir(s) may assume the Distributor's full rights to continue the Distributorship under the terms of the Agreement or have entitlement to financial settlement of any monies that may be due to the Distributorship up to and including the date of death of the Distributor. AquaSource will only recognise the legal heir(s) and reserves the right to suspend the Distributorship pending receipt of a certified copy of the Grant of Probate or other equivalent document according to the laws of the country of residence of the deceased Distributor evidencing the entitlement of the heir(s). AquaSource will not determine the division of monies between beneficiary(ies), or in any disputes that may arise between beneficiary(ies). AquaSource reserves the right to suspend the Distributorship pending receipt of the documentation evidencing the heir(s) entitlement. If the heir(s) wishes to assume the Distributorship they must do so on the terms and conditions of the Distributor Agreement, Policies and Procedures and Euro Business Programme as if they were a party thereto and must submit to AquaSource a signed Distributor Agreement.

Notwithstanding the foregoing,

- i. if the legal heir(s) is not of legal age or is otherwise ineligible to become an AquaSource Distributor, the legal heir(s) shall be entitled to financial settlement of any monies that may be due on terminating the Distributorship, or to have the Distributorship held in trust by the executors of the estate or their appointees for the benefit of the legal heir(s), or for the executors of the estate to sell or otherwise dispose of the Distributorship in accordance with paragraph 35 of these Policies and Procedures; and

ii. if the legal heir(s) is already an AquaSource Distributor, the legal heir(s) shall be entitled either to financial settlement of any monies that may be due on terminating the Distributorship or to retain only one of his/her AquaSource Distributorships. The Distributor shall notify AquaSource, within 7 days of his/her being advised of his/her entitlement as legal heir(s), which Distributorship he/she wishes to sell or otherwise dispose of in accordance with paragraph 35 of these Policies and Procedures. From the date of notification of intention to sell a Distributorship in accordance with this paragraph AquaSource will suspend the position being sold until completion of the sale or disposal.

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## 38 AMENDMENTS

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From time to time it may be necessary for AquaSource to update various aspects of its business procedures and charges in order to comply with changes in legislation or economic circumstances. Distributors will be notified of any such amendments to the Distributor Agreement, the Policies and Procedures, Euro Business Programme, customer services and charges either by personal correspondence (including where appropriate fax or e-mail) or through publication in the Newsletter or on the AquaSource Official Website. Any such amendments will become an integral part of the Agreement with effect from the date specified in the correspondence or the Newsletter. The Distributor understands and agrees that his/her continued purchase of products, sale of products to customers and promotion of the AquaSource business opportunity after notification of any amendments to the Distributor Agreement, the Policies and Procedures and the Euro Business Programme shall constitute his/her acceptance of any such changes.

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## 39 WAIVER

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No failure to exercise and no delay in exercising on the part of AquaSource any right under the Agreement shall operate as a waiver thereof. Any waiver by AquaSource shall be issued in writing by AquaSource and signed by a director.

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## 40 SEVERABILITY

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Should any part of the Agreement, or any other instruments referred to herein or issued by AquaSource, be declared invalid by a court of competent jurisdiction, the balance of the Agreement or instruments shall remain in full force and effect.

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## 41 NOTICES

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Any notice given under the Agreement may be delivered personally or sent by email, by notification by the Company on its website, or by first class recorded delivery post to the Registered address of the parties or as otherwise provided in this Agreement or as shall have been notified from time to time in writing by one party to the other. In respect of any notice given by the Distributor to terminate the Agreement the period of notice shall, when given by post, start to run from the day when such notice is posted by first class recorded/registered delivery post or by email to AquaSource.

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## 42 FORCE MAJEURE

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AquaSource shall not be responsible for delays and failures in performance where performance is made commercially impracticable due to circumstances beyond AquaSource's reasonable control. This includes without limitation, strikes, labour difficulties, riot, war, fire, death, and curtailment of AquaSource's usual source of supply or government decrees or orders.

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## 43 ENTIRE AGREEMENT

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The Agreement comprises the Distributor Agreement and these Policies and Procedures, and the Euro Business Programme, as the same are amended from time to time, which separate documents are expressly incorporated into the Agreement and together constitute the entire agreement between AquaSource and the Distributor and supersede any previous agreements, representations or undertakings.

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[www.aquasource.net](http://www.aquasource.net)

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